



Dewar McCarthy & Company

2769 Shawnigan Lake Road
Shawnigan Lake BC
V0R 2W0 Canada

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(F) 1.250.483.5888

dewar@dewarmccarthy.com

Taxation Year: _____

Corporate Information

Legal Name: _____ **Operating Name:** _____

Physical Address: _____ **Mailing Address:** _____

Company Phone: _____ **email address:** _____

Contact Name: _____ **Telephone:** _____

Cel Numeber: _____ **Email Address:** _____

Business Number: _____ **Nature of Business:** _____

Year End: _____ **Incorporation Certificate and Notice of Articles**

Year End Information needed

RC59 signed for Business Number

Prior fiscal Statements (if you are new to our firm)

Prior Fiscal Year T2 Cooperation Income Tax Return

Information regarding any and all open leases in the Company Name

List of all assets purchased during the fiscal year, including documentation

List of all assets sold during the fiscal year, including documentation

Inventory on hand at year end date (if applicable)

Loan, Line of credit and mortgage year end statements

Copies of HST returns

Copies of Payroll Remittance Returns (if applicable)

Statements of interim CRA tax payments (payments made on instalments)

Any Correspondence from Canada Revenue Agency

Copy of computerized accounting for the fiscal year